

# Kent County Farm Bureau

## Annual Picnic

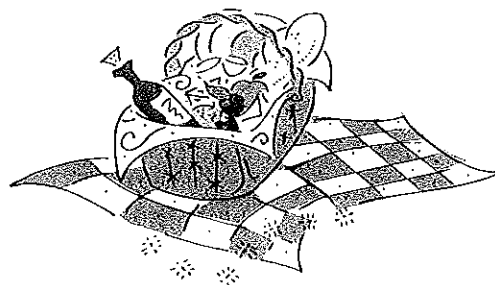
Thursday, August 4, 2011

6:30 PM

Worton Park, Worton, Maryland

\*\*\*Scholarship Award

\*\*\*Miss Kent County Farm Bureau



1B

*Frank M. Jarman Post & Unit No. 36*

*American Legion & Auxiliary*

*Department of Maryland*

*cordially invite*

*you & a Guest*

*to attend*



*A Joint Installation of Officers*

*on the first Sunday in August at 2:00 p.m.*

**THE POST HOME  
CHESTERTOWN, MARYLAND**

**Do Not RSVP - Guest OK - Gavel at 2:00**

1C



Martin O'Malley, Governor  
Anthony G. Brown, Lt. Governor

Beverley K. Swaim-Staley, Secretary  
Darrell B. Mobley, Acting Administrator

MARYLAND DEPARTMENT OF TRANSPORTATION

July 20, 2011

The Honorable Ronald H. Fithian  
The Honorable William W. Pickrum  
The Honorable Alexander P. Rasin, III  
400 High Street  
Chestertown MD 21620

Dear President Fithian and Commissioners Pickrum and Rasin:

The State Highway Administration (SHA) would like to invite you to attend a MD 213 Chester River Crossing Information Meeting. The meeting was rescheduled from an earlier cancellation and will be held on **Monday, August 1, 2011, at 1:00 p.m.** in the Conference Room at the SHA District 2 Office located at 615 Morgnec Road in Chestertown, Maryland.

Representatives from SHA's Baltimore Office of Planning and Preliminary Engineering will be on hand to provide a general overview of the project and will be available for questions following the presentation. This presentation is similar to the one conducted in 2010 but with the installation of new officials, we felt it would be beneficial to offer an additional presentation.

If there are any questions or concerns, please contact our office at 410-810-3210. We look forward to your attendance at the meeting on August 1, 2011.

Sincerely,

Terry O. Wright  
District Engineer

TOW/clk

- cc: The Honorable E. J. Pipkin, Senate of Maryland
- The Honorable Stephen S. Hershey, Jr., Maryland House of Delegates
- The Honorable Jay A. Jacobs, Maryland House of Delegates
- The Honorable Michael D. Smigiel, Sr., Maryland House of Delegates

JUL 22 2011

## MEMORANDUM

TO: County Commissioners of Kent County

FROM: Bill Kerbin, Housing Planner

SUBJECT: Emergency Shelter Grant application

DATE: July 22, 2011

We are submitting the Maryland Department of Housing and Community Development Emergency Shelter Grant application in the amount of \$5,000 for your review, approval and signature. The grant will allow the Samaritan Group to provide assistance to operate their Emergency Winter Shelter in Chestertown from January through March, 2012 and to provide emergency shelter and rental assistance to individuals to prevent homelessness. The grant will benefit 200 individuals. If funded, the grant will be awarded in December, 2011. A County cash match is not required. The grant application is due on August 1, 2011.

2C



**KENT COUNTY  
DEPARTMENT OF PUBLIC WORKS**

709 MORGNEC ROAD, STE. 102  
CHESTERTOWN, MD 21620  
PHONE 410-778-7407  
FAX 410-778-7424

WAYNE L. MORRIS  
DIRECTOR  
wmorris@kentgov.org

JAMES M. WRIGHT, JR., P.E.  
COUNTY ENGINEER  
jwright@kentgov.org

July 20, 2011

TO: The Honorable County Commissioners of Kent County  
The Honorable Board of Education of Kent County  
Dr. A. Barbara Wheeler, Superintendent  
M. Suzanne Hayman, Esq., County Administrator

FROM: James M. Wright, Jr., P.E., County Engineer  
John W. Johnson, Jr., Supervisor of Environmental Services, KCPS

RE: Kent County Solar Energy Proposals

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The Solar Energy Review Committee heard formal presentations from three interested vendor teams on Thursday, July 14, 2011 at the offices of Funk & Bolton in Chestertown. The Review Committee members consist of Jim Wright, County Engineer; John Johnson, KCPS Supervisor of Environmental Services; Wayne Morris, Director of the Kent County Department of Public Works; Briggs Cunningham, resident and Kent County Renewable Energy Task Force member, and Chip MacLeod, KCPS General Counsel. All members reviewed the submittals and were present for the presentations, with the exception of Mr. Morris due to an injury. All three vendors and their solar contractor partners were considered reputable in the renewable energy industry with experience in the field. All three vendors are capable and generally qualified to partner with Kent County.

The three vendor/teams that submitted proposals for consideration were:

1. Greenlight Power Company, Inc., Vienna, VA  
(with SEMPNO 1, LLC, Bethesda, MD)
2. Kenyon Energy, LLC, Jacksonville, FL  
(with Aztec Solar Power, LLC, Wayne, PA)
3. Washington Gas Energy Services, Herndon, VA  
(with Standard Solar, Inc., Rockville, MD)

After reviewing vendor submittals and hearing the presentations, the Review Committee discussed the three proposals in detail and it was the decision of the Committee that Washington Gas Energy Services, with Standard Solar, Inc., was the best candidate for partnering with Kent County in this endeavor. Washington Gas has completed the largest number of solar projects in and around Maryland in comparison to

the other vendors. Their clients include The Catholic University of America, The Bullis School, Perdue Farms, University of Maryland, Anne Arundel Community College and American University. The selection of a utility company backed vendor<sup>1</sup> adds financial security to the project since the all-important energy credits are retained by the utility and do not require disposition in a volatile market. Washington Gas also provided the most attractive Power Purchase Agreement (PPA) electric rate of the three vendors, which translates in the greatest savings in terms of the electricity costs. It was also clearly demonstrated that Washington Gas, in partnership with Standard Solar, conducted extensive research into both Kent County and KCPS facilities, energy usage patterns and the existing electrical infrastructure leading to and throughout the Worton Campus. In addition, Standard Solar is represented by Mr. Robert H. Busler, AIA, Director of Channel Sales, who happens to be a resident of Chestertown.

The Review Committee requests your approval to move forward with the formal selection of Washington Gas Energy Services (teamed with Standard Solar, Inc.) as the solar energy vendor of choice for Kent County and Kent County Public Schools. It is believed that having a common vendor for both Kent County and KCPS will maximize opportunities and efficiencies as alternative energy options are jointly explored.

The Washington Gas/Standard Solar team is available to make a formal presentation to the County Commissioners and Board of Education. Subject to scheduling considerations, the Review Committee recommends a joint presentation on Monday, August 1, during the Board of Education's regularly monthly meeting, or during an upcoming meeting of the County Commissioners, or during a special meeting of both Boards devoted to this project. Such a concerted approach at this stage will go a long way in keeping all decision makers and staff on the same page.

Please let us know your preference and we will move forward accordingly. Thank you for your attention and consideration.

As a related matter, under separate cover you will be receiving a recommended letter to the Maryland Public Service Commission in support of pending State regulations regarding "meter aggregation" and "virtual net metering" for municipal utility customers (PSC Administrative Docket RM41). If the pending regulations are adopted, local government entities (counties, towns, boards of education) will realize more efficient, more financially feasible and more streamlined alternative energy opportunities.

cc: Solar Energy Review Committee Members

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<sup>1</sup> Washington Gas Energy Services, Inc. is an unregulated affiliate of WGL Holdings, Inc. which has served the greater Washington, D.C. and Maryland area for more than 160 years and is among the largest retail electric and natural gas providers in Maryland.

2 D

TO: Kent County Commissioners  
FROM: Susanne Hayman, Administrator  
SUBJECT: 2009 Landfill Study Bill – Contingency Request  
CC: Pat Merritt, CFO  
DATE: July 21, 2011

Attached is a bill for services rendered by Tidewater Properties in the amount of \$4800.00 for services performed in 2009 related to the county's study and potential property acquisition for the MidShore IV landfill site. Somehow this bill slipped through the cracks and was not paid when tendered. The bill was submitted originally to DLA Piper and Kent County is receiving it for the first time today.

A contingency authorization is requested in order to pay this bill for services that Tidewater rendered on behalf of the County.

3 C

# KENT COUNTY BEHAVIORAL HEALTH

300 Scheeler Road, P.O. Box 229 • Chestertown, Maryland 21620

## A. F. WHITSITT CENTER

Phone: 410-778-6404 • Fax: 410-778-5431

## OUTPATIENT ADDICTIONS SERVICES

Phone: 410-778-2616 • Fax: 410-778-7052

Date: July 11, 2011

To: Kent County Commissioners  
400 High Street  
Chestertown, MD 21620

RE: Kent County Behavioral Health Council  
Reinstatements and Appointments of Council Members

Good afternoon. Please reinstate the following persons whose term expires this month of this year to the Kent County Behavioral Health Council:

Ms. Tressa Ball, Department of Parole and Probation, 131 Dixon Drive, Chestertown, MD 21620

Andrew Pons, A.F.Whitsitt Center, PO Box 229, Chestertown, MD 21620

\* Ms. Linda Webb, Director or designee of the Department of Social Services, PO Box 670, Chestertown, MD 21620

Ronald Howell, Warden, KC Detention Center, 104 Vickers Dr., Unit A, Chestertown, MD 21620

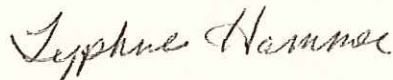
\* Rebecca Leptor, Acting Director, L MB, 400 High Street, Courthouse Annex, Chestertown, MD 21620

Please appoint the following persons to the Kent County Behavioral Health Council:

Kent County Public Defender or the designee as mandated by law.

Roger Edler, Chief, Chestertown Police Department as an individual who is knowledgeable and active on substance abuse issues that affect the county under Section C, #13, (IV).

Thank you,



Typhne Hammer

Kent County Behavioral Health

300 Scheeler Road

PO Box 229

Chestertown, MD 21620

\* appointments were serving.



30



# KENT COUNTY PUBLIC SCHOOLS

5608 BOUNDARY AVENUE \* ROCK HALL, MARYLAND 21661 \* PHONE 410-778-1595  
FAX # 410-778-6193

July 20, 2011

Mr. Ronald H. Fithian, President  
Kent County Commissioners  
400 High Street  
Chestertown, Maryland 21620

Dear Mr. Fithian:

On Monday, July 18, 2011, the Kent County Board of Education appointed Ms. Angela K. Councill as the Supervisor of Finance effective July 25, 2011.

\* The Board of Education also approved an end of year (June 30<sup>th</sup>) budget adjustment for Unrestricted and Restricted. Copies of those adjustments and the accompanying explanations are enclosed for your review and approval. As always, if there are questions and clarifications that you need, we are available to discuss them with you.

\* Additionally, we are preparing the submission to MSDE of the annual Capital Improvement Plan. We are requesting confirmation that capital funds may/may not be available for school capital projects in FY '13.

*letter?*

Thank you for your continuing support.

Sincerely,

A. Barbara Wheeler, Ed.D  
Superintendent

CSS

Attachments

Cc: Pat Merritt  
Angela Councill

**Kent County Public Schools  
Fiscal Year '11 Budget Amendment-Restricted**

#6

	Original Budget	Carry-over	SFS	August Amended Amount #1	Sept. Adj. Amended Amount #2	October Amended Amount #3	February Amended Amount #4	April Amended Amount #5	June Amended Amount #6	Request Budget Total
Restricted Revenue										
Local Appropriation										
Other Local										
State Share Current Exp										
Other State										
Federal										
Federal - SFSF										
<b>Totals</b>	<b>1,817,355.00</b>	<b>586,676.99</b>	<b>794,095.00</b>	<b>474,350.15</b>	<b>196,217.23</b>	<b>24,819.94</b>	<b>761,125.00</b>	<b>5,000.00</b>	<b>155,257.10</b>	<b>3,497,440.33</b>
			794,095							
Restricted Expense										
Administration										
Mid-Level										
Instructional Salary										
Instructional Supply										
Instructional Other										
Special Education										
Public Personnel										
Health Service										
Transportation										
Operations										
Maintenance										
Fixed Charges										
Community Service										
Capital Outlay										
<b>Total</b>	<b>1,817,355.00</b>	<b>586,676.99</b>	<b>794,095.00</b>	<b>474,350.15</b>	<b>196,217.23</b>	<b>24,819.94</b>	<b>764,785.00</b>	<b>5,000.00</b>	<b>164,066.91</b>	<b>4,827,316.22</b>

**Kent County, Public Schools  
Fiscal Year '11 Budget Amendment-Unrestricted #6**

	Original Budget	1a SFSF Changes	1b August Changes #1	Sept Amended Amount	October Amended Amount #3	February Amended Amount #4	April Amended Amount #5	June Amended Amount #6	Total
Unrestricted Revenue	17,154,835								17,154,835.00
Local Appropriation	123,400								123,400.00
State Share Current Exp	8,563,961			(297,384.00)				1,000.00	8,266,577.00
Other State				31,753.00					32,753.00
Interfund Transfer									
Federal	834,095	(794,095.00)		54,485.49					94,485.49
Fund Balance	460,536		30,000.00		107,828.50				598,364.50
Totals	27,136,827	(794,095)	30,000.00	86,238.49	107,828.50	(297,384.00)	0.00	1,000.00	26,270,414.99
Unrestricted Expend									
Administration	1,294,928	(125,291.00)				(8,187.78)			1,161,449.22
Mid-Level	2,300,528	(115,000.00)			(9,203.00)	(10,279.06)	16,000.00		2,182,045.94
Instructional Salary	10,450,401				155,745.00	(71,533.16)			10,534,612.84
Instructional Supply	332,519	(141,945.00)	30,000.00			3,000.00			223,574.00
Instructional Other	308,713	(106,191.00)				(3,000.00)	(16,000.00)		183,522.00
Special Education	2,521,130	(45,159.00)			(64,342.00)			1,000.00	2,412,629.00
Pupil Personnel	213,679								213,679.00
Health Service	3,500								3,500.00
Transportation	2,239,437	(117,495.00)							2,121,942.00
Operations	2,240,720	(129,104.00)			6,126.00		13,500.00		2,131,242.00
Maintenance	643,451	(13,910.00)					(19,500.00)	(3,343.00)	612,698.00
Fixed Charges	4,448,298				19,502.50	(207,384.00)			4,260,416.50
Community Service									
Capital Outlay	139,523			86,238.49				3,343.00	229,104.49
Total	27,136,827	(794,095)	30,000.00	86,238.49	107,828.50	(297,384.00)	0.00	1,000.00	26,270,414.99



## KENT COUNTY PUBLIC SCHOOLS

5608 Boundary Avenue Rock Hall, Maryland 21661 Phone 410-778-1595

Fax 410-778-6193

TO: Members, Board of Education

FROM: Dr. Barbara Wheeler, Superintendent

RE: Budget Adjustment #6-Unrestricted and Restricted Funds

DATE: July 18, 2011

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### PURPOSE

The Administration is submitting for Board review and approval Budget Adjustment #6 for both the Unrestricted and Restricted Funds. This budget adjustment seeks to reallocate funds across categories within the Approved Fiscal Year (FY) 2010-2011 Budget, and also increases the Restricted Budget in accordance with The Maryland Annotated Code, Education Articles ED-105.

### SUMMARY

#### 1) Unrestricted Funds

Since the approval of Budget Adjustment #5 one additional increase of \$1,000 was received from MSDE. This was to be paid as a stipend to a teacher with National Board Certification.

Line item adjustments have been made within categories as of year end to ensure that no sub-object within a category was in a deficit position.

One across category change was made to transfer funds from maintenance to capital outlay to support the cost of the signage at the administrative office.

## 2) Restricted Funds

Since the approval of Budget adjustment #5 the school system has received several additional grants through MSDE and one increase from the LMB. These changes are detailed as follows:

### 1) Additional grants:

#50 HIV Prevention	\$ 1,500
#68 Special Education-CEC Conference	\$ 2,000
#99 Medical Assistance	\$60,000
#54 Race To The Top	\$72,797.10
#43 Suicide Prevention	\$ 6,500
#49 ESL-Professional Development	\$ 7,455
#52 Race To The Top-ESL	\$ 5,000
#13 LMB-Training <i>Truancy</i>	<u>\$ 8,814.81</u>
	\$164,066.81

2) Several budget adjustments within grants were requested and subsequently approved by MSDE and are as follows:

#15 Service Training	(BA#107)
#17 STEM	(BA#99, #111)
#20 ESL	(BA#110)
#32 Teacher Quality	(BA#100, #110)
#78 Special Education LRE	(BA#102)

### ACTION:

The administration recommends approval of the Unrestricted and Restricted Budget Adjustment #6.

4A

**MEMORANDUM**

**TO:** County Commissioners of Kent County, Maryland  
**FROM:** Thomas N. Yeager, County Attorney  
**DATE:** July 19, 2011  
**RE:** Board of Education Property

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Enclosed please find a copy of the fully executed contract. Also enclosed is the deposit check from Washington College in the amount of Five Thousand Dollars (\$5,000). Please note that although the contract calls for the deposit funds to be held by me in escrow, the check is made out to the County Commissioners. My suggestion would be for the county to endorse the check, and then return it to me. I will then deposit it in my real estate escrow account. I have copied Pat Merritt on this transmittal for her input in the event she believes that there would be a better way to accomplish this.

To the best of my knowledge, the college has not yet supplied a final schedule setting forth the payout of the scholarships. A copy of my letter to Joe Holt in that regard is enclosed as well.

cc: Pat Merritt, Director, Office of Finance

**JUL 19 2011**

**MEMORANDUM**

**TO:** County Commissioners of Kent County  
**FROM:** Thomas N. Yeager, County Attorney  
**DATE:** July 19, 2011  
**RE:** County Commissioners of Kent County v. James Smith

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Attached please find a copy of a court order signed by Judge Bowman on July 14, 2011.

Pursuant to the order, Mr. Smith is required to supply responses to our Interrogatories and Request for Production of Documents by July 28th, or he will be sanctioned by the Court.

In addition, Mr. Smith has been ordered to reimburse Kent County in the amount of \$300 for our attorney's fees.

**JUL 19 2011**



Sondra Blackiston <sblackiston@kentgov.org>

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## Notice of new KCPL Director

1 message

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**Kent County Library Trustees** <trustees@kent.lib.md.us>  
To: kentcounty@kentgov.org

Tue, Jul 12, 2011 at 11:02 AM

To Kent County Commissioners -

The Kent County Public Library Board of Trustees, has hired a new director. Ms. Jacqueline Adams will assume the role of the Library's new Director effective August 15, 2011. This is the culmination of 6 months of work by the trustee's search committee. Ms. Adams has been the Director of Libraries, Town of Yarmouth Massachusetts for the last 6 years and has a total of 22 years of professional library experience in various positions from entry level to director, mostly in Maryland libraries. She has a BA, MLS, and MBA and will join the KCPL staff effective August 15, 2011.

In the fall, after Ms. Adams becomes familiar with the Library and staff, we will insure that she gets introduced to you. I trust that you will find her cooperative and supportive of your goals.

Thank you for your support in the past and we trust that with Ms. Adams as our new director we can count on that support in the future.

Alice Ritchie  
President, KCPL Board of Trustees



4D

# The Board of License Commissioners of Kent County

RONALD H. FITHIAN  
PRESIDENT  
ROCK HALL, MD

WILLIAM W. PICKRUM  
MEMBER  
CHESTERTOWN, MD

ALEXANDER P. RASIN, III  
MEMBER  
CHESTERTOWN, MD

R. Clayton Mitchell, Jr.  
Kent County Government Center  
400 High Street  
Chestertown, Maryland 21620  
TELEPHONE 410-778-7435  
FACSIMILE 410-778-7482

SUSANNE HAYMAN  
COUNTY ADMINISTRATOR

PHILLIP R. RUSSUM  
ALCOHOLIC BEVERAGE INSPECTOR

THOMAS N. YEAGER  
COUNTY ATTORNEY

To: The Kent County Commissioners

From: Phil Russum, Alcohol and Tobacco Inspector  
for Kent County Maryland /PRR

Date: July 21, 2011

Subject: TIPS training for Special Class-C one day functions

TIPS training is not required for Special Class-C one day liquor licenses, however, I do offer this training to any and all of the organizations that apply for this type of license. Most insurance companies require their clients that apply for this type of liquor license to take the TIPS class. Bottom line, it's a win-win situation.



# KENT COUNTY PARKS AND RECREATION

P.O. Box 67 • 10932 Worton Road • Worton, MD 21678 • Phone 410-778-1948 • Fax 410-778-4602

## Memorandum

**Date:** July 18, 2011  
**To:** Susie Hayman, County Administrator  
**From:** Denisha Brown, Office Manager *DOB*  
**RE:** The State of the Department Report – June 2011

### Meetings

<u>Date</u>	<u>Description</u>	<u>In Attendance</u>
6/1	Meeting Re: Post Prom Wrap-up	S. Clough
6/1	Kent Youth Board of Directors Meeting	M. Butler
6/1	Meeting: Caroline County Parks and Recreation	M. Butler
6/7	Meeting Re: Worton Parks Beautification Project	M. Butler, S. Clough
6/7	Meeting with Baycraft	A. Campbell
6/8	Meeting Re: Girls Circle Planning	A. Campbell
6/9	Meeting Re: Character Counts	A. Campbell
6/15	Meeting Re: Sassafras Education/Environmental Center Programming	A. Campbell
6/15-6/16	Meetings Re: Staff and PRAB meeting agendas	M. Butler, S. Clough, D. Brown
6/16	Meeting with Summer Camp Directors	A. Campbell
6/17	MACo Meeting	M. Butler
6/20	Parks and Recreation Advisory Board Meeting	S. Clough, D. Brown
6/21	Monthly Staff Meeting	Full Time Staff
6/22	SOS Partner's Meeting	S. Clough
5/16	Meeting Re: Post Prom	S. Clough
5/17	Staff Meeting	Full Time Staff
5/18	Meeting Re: Co-Ed Softball	S. Clough, R. Coffin
5/19	Local Management Board Meeting	M. Butler
5/20	MACo Parks and Recreation Affiliate Meeting	M. Butler
Weekly	Character Counts at WES	C. Fox
Weekly	Elementary Afterschool Site Visits	A. Campbell

### Important Dates

<u>Date</u>	<u>Description</u>
6/2	Local Health Inspection (Summer Camps)
6/13	Aqua Aerobics begins
6/20-6/24	Summer Camp staff training
6/21	Night Swimming begins at the KCCC Pool
6/27	Summer Camp Programs begin

***“WORKING HARD, SO YOU CAN PLAY HARD”***

**Community Center Rentals**Agency/Sports League Rentals

Adolescent Substance Abuse Council

Babe Ruth Softball Association

Kent County Public Schools

Local Management Board

Upper Chester River Watershed

Horizons Day Camp

Washington College - GIS Camp

Private Rentals

6 Private Rentals

**KCCC Building Entry Totals**

2,721

Park Pavilion Rentals

14

**Kent County Commissioners  
Human Resources Department  
400 High Street 2<sup>nd</sup> Floor  
Chestertown, MD 21620  
410-778-4595  
FAX 410-778-3749**

# Memo

**To:** Kent County Commissioners  
**From:** Marty Hale  
**Copy:** Susie Hayman  
**Date:** 7/15/2011  
**Re:** Employee Resignations/Terminations

The following employees are no longer employed with the county:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Effective Date</u>
Linwood Clarkston	Sheriff's Office	Civilian Security	6/30/2011