

## **KENT COUNTY, MARYLAND**

### **KENT CARES FOR GROWTH GRANT**

The County Commissioners of Kent County, Maryland recognize the distressing economic impacts of COVID-19. Through the Coronavirus Relief Fund (CRF), established under the CARES Act, we are offering grant funds to local small businesses and non-profits.

The Kent CARES for Growth Grant offers funding to assist Kent County small businesses and non-profits with funding to pivot their business to improve operations in the post COVID-19 world.

#### **GENERAL TERMS AND CONDITIONS**

Grants up to \$5,000 for Kent County for businesses and non-profits. The funds must be expended within 90 days of receipt and the applicant must provide documentation that implemented business change is still operational in six months. Businesses must have been established prior to January 2020, plan to remain open, and have between 2 and 50 employees or a physical location where the public is served/storefront. Applications will be processed, and grants will be awarded on a first-come, first-served basis until the funds are depleted.

Business must be physically located in Kent County, be in good standing with the State of Maryland and Kent County.

Eligible uses include and not limited to implementing accounting software, online ordering, ecommerce, virtual tours, redesigning common areas for employees and/or customers and paperless billing. Eligible expenses can include education and training. The goal of this grant fund is to provide small businesses and non-profits with grant funds to pivot their business to improve operations in the post COVID-19 environment.

#### **Ineligible Businesses**

- Home based businesses with no employees
- Real estate investment entities
- Rental properties
- Direct selling consultants
- Firms involved in lending activities
- County employees
- County appointed board and commission members
- Churches and organizations promoting religious objectives

#### **Expenses Must**

1. Expended between March 1<sup>st</sup> and December 30<sup>th</sup>, 2020.
2. Not in a budget as of March 27<sup>th</sup>, 2020.
3. Not a replacement of revenue.
4. Must be COVID related.

#### **Information required to complete the application:**

- Federal Tax ID # (EIN).
- Contact Information.

- Date business was established.
- Number of employees.
- Business mailing and physical address.
- Description of business activity.
- Explain why the expense is different from pre-COVID.

#### **Documents Required**

- Completed Application
- Completed W9
- Completed Budget Form
- Financial Documentation (as requested)
- Paid Receipts

**Final documentation required for grant reporting must be submitted by 12/30/20.**

Once the applicants are verified and approved, pending funding availability, the applicant will receive the grant check via mail. Applications will be processed within 15 business days of receipt.

The funds will be administered under the direction of the Kent County Economic Development Department. For more information contact [econdev@kentgov.org](mailto:econdev@kentgov.org) or 410-810-2168. Visit <https://www.kentcounty.com/business/business-support/incentives/grants> to complete the application.