

**Kent County Ethics Commission
400 High Street
Chestertown, MD 21620**

Meeting Minutes

A duly advertised public meeting of the Kent County Ethics Commission was held in the Commissioners' Hearing Room located at the R. Clayton Mitchell, Jr., Kent County Government Center, 400 High Street, Chestertown, Maryland on October 30, 2017, at 3:00 p.m.

Commission Members Present: R. Stewart Barroll, Chair
 John Carroll
 Maryann Ruehrmund
 S. Lansing Williams
 Andrew C. Meehan, County Attorney
 Shelley L. Heller, County Administrator

Commission Members Absent: Linda Cooke

Staff Members Present: Sondra M. Blackiston, Clerk
 Annette M. Green, Deputy Clerk

Mr. Barroll called the meeting to order at 3:04 p.m. Roll call was completed and a review of the agenda.

Mr. Barroll reported that on December 5, 2016, a closed session was held. In closed session, the Commission reviewed responses from one Respondent to the questions drafted by Pam Duke, Acting Commission Attorney. The Commission began deliberations on the allegations of one the Respondents. On motion by Mr. Williams and seconded by Ms. Cooke, the Commission unanimously agreed to summarily dismiss portions of the Complaint specific to one individual. The Commission then began the review of responses from another Respondent to questions drafted by Ms. Duke. On motion by Mr. Williams and seconded by Ms. Cooke, the Commission unanimously agreed to summarily dismiss portions of the Complaint specific to an individual.

On motion by Ms. Ruehrmund and seconded by Mr. Williams the regular and closed session minutes from the December 5, 2016 meeting, were unanimously approved.

Mr. Barroll thanked Andrew Meehan, County Attorney, for all his work on the proposed Kent County Public Ethics Law. After a few finishing touches, the draft document will be sent out to the Commission members for review. The final draft will be presented for approval at a future meeting.

Mr. Barroll stated that the terms of Mr. Carroll, Ms. Cooke and himself, as board members of the Kent County Ethics Commission have expired. Each member is willing to continue to serve, therefore, Mr. Barroll recommended that all members be reappointed for three-year terms.

A work session commenced on the Ethics Commission Financial Disclosure Statement. The proposed revisions to the financial disclosure statement were necessitated by State law, and the financial disclosure statement is required to be completed by candidates running for public office. On motion by Mr. Carroll, and seconded by Mr. Williams, the Ethics Commission unanimously approved the revised Ethics Commission Financial Disclosure Statement.

Mr. Barroll stated that the Commission will meet again in a work session for the purpose of updating the Kent County Public Ethics Law. A meeting date is forthcoming. There being no further business before the Commission, a motion was made by Mr. Carroll, seconded by Mr. Williams and carried unanimously to adjourn the meeting at 3:14 p.m.

Respectfully submitted,



Sondra M. Blackiston, Clerk

Approved:



John Carroll, Acting Chair
Kent County Ethics Commission