

September 6, 2023

A meeting of the Kent County Police Accountability Board and Administrative Charging Committee was called to order at 3:00p.m. with the following present: Barry Byers, Chair, and members: Lamonte Cooke, Pastor Leon Frison, Nancy Grahamer, Joan Horsey, Johnnie Jones, Kay Pinder Pritzlaff, Gary Di Vito, Severn Miller, and Shelly Schofield.

Pete Landon, Director of OES was also present.

CALL TO ORDER

Chair Barry Byers reminded members of confidentiality regarding Police Accountability Board and Administrative Charging Committee issues.

RULES AND PROCEDURES

Chair Barry Byers discussed Chairing the Board, rules, and procedures for meetings.

STAFF REPORT

Pete Landon discussed the appointment of Valerie Jones, Administrative Specialist that will be very shortly. Pete advised that Valerie will be staffing future meetings.

GENERAL DISCUSSION

Meeting scheduling was discussed.

OLD BUSINESS

Police Complaint processes were discussed consolidation of all Kent County law enforcement departments complaint forms, procedures, and digital accessibility. A consolidated form will be presented to the PAB for adoption at the October meeting.

Police "ride-alongs" were discussed with Chair Barry Byers requesting that all Police Accountability Board and Administrative Charging Committee members who participate in ride-alongs report the same. The time duration for each scheduled ride alongs be limited to 2 hours.

Board members received table nameplates. Business cards will not be issued to members.

Trial Boards were discussed including the composition, and funding of the same. All members were requested to forward possible interested Judge's to recommend to the County Commissioners of Kent County via Pete Landon. Members were also requested to consider civilian appointments to the Trial Boards. Trial Board members must receive training to sit on a trial board.

NEW BUSINESS

Chair Barry Byers discussed the meeting schedule for the PAB. Barry Byers recommended both the PAB and ACC meet quarterly.

Motion made and seconded for the PAB and ACC to meet every three months (quarterly). The motion was passed unanimously.

The next meeting will be in December but Pete Landon stated that he will hold the room available.

PUBLIC COMMENTS

There were no public comments.

GOOD OF THE ORDER DISCUSSION

Chair Byers discussed the next planned combined meeting of the Kent County Police Accountability Board and Administrative Charging Committee to be held on Wednesday, December 6, 2023, at 3 p.m. in the County Commissioners of Kent County hearing room.

MOTION TO ADJOURN

There was a motion made, seconded, and unanimously passed by all members present to adjourn the September 6, 2023, Kent County Police Accountability Board meeting at 3:27p.m.

Respectfully submitted.


Walter F. "Pete" Landon
Director

Approved:


Barry Byers, Chairperson
Kent County Police Accountability Board