

KENT COUNTY APPLICATION FOR DEMOLITION APPLICATION

For Office Use Only:  
Permit #: \_\_\_\_\_ - \_\_\_\_\_

1. Property Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Mailing Address \_\_\_\_\_ City, State, ZIP \_\_\_\_\_  
Email: \_\_\_\_\_

2. **Property Location** \_\_\_\_\_ City: \_\_\_\_\_  
Election District: \_\_\_\_\_ Map: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot #: \_\_\_\_\_ Deed Ref: \_\_\_\_\_ / \_\_\_\_\_  
Acres / Sq Ft. \_\_\_\_\_  

Office Use: Zoned District \_\_\_\_\_ Floodplan C / A

3. Existing Use of Structure \_\_\_\_\_  
4. Proposed Demolition Work \_\_\_\_\_  
5. Dimensions of Building(s) to be demolished \_\_\_\_\_  
6. Area of Disturbance \_\_\_\_\_ SF / ACRES (How much ground will be disturbed/moved.)

Water and Sewer:

7. Type of Sewage Disposal: ☐ Private ☐ Public  
8. Type of Water Supply: ☐ Private ☐ Public

9. **DEBRIS WILL BE HAULED TO:** \_\_\_\_\_ **(required)**

10. Contractor \_\_\_\_\_

11. **Setbacks: Required.** Please show the location (**aerial view**) of the existing property line with current structure(s) & the proposed project with **\*actual** setbacks (distance) from the **proposed project** to all four (4) property lines (front, left, right, & rear) with locations & distances of the **private well** and/or **private septic**. See sample on back.

Front	_____ FT	Distance to Well	_____ FT
Side	_____ FT	Distance to Septic	_____ FT
Side	_____ FT	Trees Removed	_____
Rear	_____ FT	% Slope	_____
Distance to Mean High Tide		_____	

12. Entrances: ☐ New ☐ Existing ☐ Private Road  
13. ☐ Submittal of **Letter of Authorization** (to submit the application on *behalf* of the property owner).  
14. ☐ Submittal of a **Site Plan** showing the location of the structure that is proposed to be demolished  
15. **I hereby certify and agree that I:**  
1. am authorized to make this application,  
2. information is correct,  
3. grants County officials the right to enter onto the property for the purpose of inspecting the work permitted and posting notices.

**Applicant's Name: (print)** \_\_\_\_\_ **Email:** \_\_\_\_\_  
**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

FOR OFFICE USE ONLY

Army Corps _____	Health Dept (Private) _____
Attorney General/Home Registration _____	MDE _____
Building Inspector _____	Public Works – Sanitary (Public) _____
Code Enforcement _____	Sediment Control _____
Critical Area _____	Stormwater Management _____
Entrance _____	Zoning _____
Floodplain _____	Other _____

APPLICATION HAVING BEEN MADE FOR A ZONING CERTIFICATE AND THE PROPOSED STRUCTURES AND USAGE BEING IN CONFORMITY WITH THE ZONING ORDINANCE OF KENT COUNTY, I HEREBY ISSUE THIS BUILDING PERMIT FOR A PERIOD OF SIX (6) MONTHS FROM THE DATE HEREOF, CONTINGENT TO:

_____ Date	_____ Zoning Administrator
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# SAMPLE SKETCH – PERMIT SITE PLAN

Show the Existing & Proposed Project(s) – Please show the location of the existing property & building(s) and the proposed building(s) with **actual** setbacks (measurements) distance from the proposed project to the property lines (front, left, right, & rear) and the locations & distances of the well & septic. These measurements must match to the building application setbacks.

