



## Kent County Board of Electrical Examiners

Department of Planning, Housing, and Zoning

400 High Street, Suite 130

Chestertown, MD 21620

410-778-7423 (voice/relay)

### Meeting Minutes

September 7, 2023

The Kent County Board of Electrical Examiners met on Thursday, September 7, 2023, at 8:30 a.m., in the County Commissioners' Hearing Room, 400 High Street, Chestertown, Maryland. The following members were in attendance: Victor Shepard, Acting Chair, and William Baldwin, Member. Also, present were William A. Mackey, Director; Bryan Foreman, Chief Code Enforcement Officer; Mike O'Neil, Code Enforcement Officer; Alan Coppage, Middle Department Inspection Agency; and Campbell Safian, Clerk.

The meeting was called to order at 8:30 a.m.

#### **APPROVAL OF PREVIOUS MEETING MINUTES:**

The Board approved the minutes of the meeting on July 6, 2023.

#### **BOARD DISCUSSION:**

The group agreed to adopt the 2023 National Electrical Code (NEC) on May 24, 2024. Mr. Baldwin moved to adopt the 2023 NEC on May 24, 2024. Mr. Shepard seconded the motion. Queen Anne's County (QAC) will adopt the 2023 NEC on May 24, 2024, as well. Mr. Foreman and Mr. Baldwin noted the importance of adopting the same NEC as QAC. Local electricians often work in both counties due to their proximity geographically. The State of Maryland recommends that jurisdictions adopt the 2023 NEC within 12 months of its release. Adopting the 2023 NEC on May 24, 2024, will allow Kent County to comply with the State's recommended timeline of adoption. Mr. Coppage informed the group that Middle Department Inspection Agency (MDIA) has hosted seminars covering the 2023 NEC and the code books are readily available. Mr. O'Neil volunteered to send an email to electricians on file to inform them of the change to the 2023 NEC. A notice will also be posted in the Capital Electric store in Chestertown.

The group decided that the next Board of Electrical Examiners meeting will take place on the first Thursday of November at 8:30 A.M. Mr. Foreman will speak with Mr. Usilton regarding whether he wishes to continue to serve on the Board. The Board expressed interest in appointing additional members. Mr. Mackey suggested expanding the Board to include plumbing and HVAC. Discussion ensued regarding the Board of Electrical Examiners membership requirements. The Board must have at least three members and a minimum of two members must be Master Electricians. Additionally, members of the Board must be residents of Kent County. The group suggested Brian with Capital Electric and Rick Hudson with Relay Mechanical as potential candidates who may have an interest in serving on the Board.

#### **ADJOURNMENT:**

With there being no further business, a motion was made to adjourn the meeting; the motion passed with all in favor. The meeting was adjourned at 9:23 a.m.

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Victor Shepard, Acting Chair

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Campbell Safian, Clerk

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