

**Kent County Department of Social Services
Advisory Board Meeting Minutes
September 18, 2017 3:30 PM**

Present: Kevin Karpowicz, , Bill Washington Rosalie Kuechler, Karen Dionisio, Shelley Heller, Olythea Hunley, Charlotte Potts, Shelly Neal-Edwards, Patty Dahle (scribe)

Absent:

Presentation: Jennifer Charlton, Director , Regional Community Outreach office of Secretary

- **Chairperson's Report (Kevin Karpowicz):**
 - Approval of minutes from June 19, 2017 board meeting: Motion to approve made by Bill Washington, second by Charlotte Potts, motion carried by unanimous vote.
 - Approval of minutes from July 17, 2017 board meeting: Motion to approve made by Shelley Heller, second by Olythea Hunley, motion carried by unanimous vote.
- **Kent County CARES Foundation**
 - Next fundraising meeting is Monday, September 25 @ 10:00am. The meeting will focus on the planning of our upcoming event on November 3, 2017, Vendor Fair.
 - Olythea spoke with Brian Jones Mayor of Rock Hall about working together on some fundraisers. He stated he would be able to provide us with space and some help.
 - The committee will invite Brian Jones to attend one of our upcoming Fundraising Committee meetings.
- **Director's Report (Shelly Neal - Edwards):**
 - **MD Budget Cuts** – The State will be working to cut \$7.3million out of Budget- state wide.
 - PINs could be removed if position is vacant. We currently have 2 vacancies however only one is a PIN.
 - **Secretary's Visit** – Secretary Padilla will be visiting the Agency on Monday, November 6th. She will address All Staff tentative to begin from 10 – 10:30 followed by Lunch in the Child Support Conference Room. A formal agenda will be coming out soon. It was encouraged for Board Members to attend the lunch with the Secretary. Exploring the possibility of visiting the American Job Center and the Kent Center as strong partners with KCDSS.
 - **COA Accreditation Site Visit** – Accreditation site visit will take place Sunday, November 12 with chart reviews, etc and will go through Wednesday, November 15. A schedule will be available sometime next month. They will want to talk with Board Members, staff, customers, foster youth and foster parents.
 - **MASSB Conference** – Annual Fall Conference will be held in Annapolis on Thursday, October 26 and Friday October 27. Any board member that would like to attend is welcome to do do. Dr. Karpowicz will be attending representing the Board on Thursday, October 26.
 - **FY018 Presentation Schedule** – Shelly reviewed the schedule for the coming fiscal year with the Board, since many members were not in attendance in July. The schedule indicates what special topics will be address at meetings throughout the year. Board members mentioned learning about Resource homes, which have been added to the October schedule. SNAP program has now been added to be presented in March.
 - **Divisional Performance Report – July and August** will be reviewed at the October board meeting. Due to system errors the July and August report could not be generated in time for the meeting but will be ready for October.

- **Family Wize Program** – Familywize is a prescription savings card. Everyone who is insured or uninsured. This can help you save on prescription medication. No registration or eligibility criteria required. Familywize ensures you get the best price on prescriptions. This is Nationwide. The card can be used immediately. Just ask your pharmacy if they participate or website: www.familywize.org
 - **Dinner and Discussion** – Once again the Board of Director’s of the Eastern Shores DSS’s will be hosting a Dinner and Discussion on November 9, 2017 at the Dorchester County Department of Social Services, Cambridge Maryland to begin at 5:30 pm. Flyers were given to the Board. All Board members are invited to attend. Please let Patty know if you will be attending so that she can register you.
 - **Board Member Nominees** –Two names were put forth for Nomination to Commissioners. Potential members were present at the Board meeting and were each given a chance to provide the board with their background.
 - Approval of nomination of Ms. Barbara Hanson, motion to nominate made by Kevin Karpowicz, motion carried by unanimous vote.
 - Approval of nomination of Ms. Beverly Birkmire, motion to nominate made by Kevin Karpowicz, motion carried by unanimous vote.
- **Motion to Adjourn:** With no additional business at hand, a motion to adjourn was made by Bill Washington at 4:55pm, seconded by Charlotte Potts. Motion carried by unanimous vote.
- The next meeting will be held Monday, October 16, 2017 at 3:30 pm in the Child Support Conference Room, 315 High Street, Chestertown, MD

Respectfully submitted,

Patty Dahle

Recording Secretary