

**Kent County Department of Social Services
Advisory Board Meeting Minutes
July 15, 2019 3:30 PM**

Present: Kevin Karpowicz, Shelly Neal-Edwards, Tracy Williams, Patty Dahle (scribe)
Absent: Beverly Birkmire, Olythea Hunley, Bob Jacob, Charlotte Potts, William Washington

Presentation: No Presentation

Chairperson's Report :

- Unable to approve minutes from June 17, 2019 meeting as the number of attendees did not constitute a quorum. Will need to approve June minutes at the September 16, 2019 board meeting;
- Recruitment of New Board Members was discussed, will be asking each Board member in September to find 1 person that would be interested in coming onto the Board. In the mean time will advertise on Facebook. Will obtain pricing of placing an ad in the Tidewater and review with Board Members in September for approval.
 - Timing of meeting discussed to see if a possible change of time would work better for member attendance.

➤ **Kent County CARES Foundation**

- No discussion

➤ **Director's Report :**

- **Divisional Performance Report –June** was reviewed by attending members and there were no inquiries at the time regarding monthly performance.
 - **Presentation Schedule for FY2020** – was discussed and January there will be a presentation on FI and Emergency Services and March on events that are being planned for April's Child Abuse Awareness month. April and May of 2020 presentations have not been scheduled and will be discussed with other board members not in attendance this month.
 - **Additional Topics** - Shelly spoke about the kick off of the Integrated Practice Model(IMP) for child welfare and adult Service. The program was developed in collaboration with our internal and external partners. The IMP weaves together all of our practices into one integrated, individualized and standardized practice framework for staff, supervisors and administrators in both child welfare and adult services. Shelly stated that she would gladly due a presentation on this later in the year.
- The next meeting will be held July 15, 2019 at 3:30pm in the Child Support Conference Room, 315 High Street, Chestertown, MD.

Respectfully submitted,

Patty Dahle, Recording Secretary